



2017 Project Achievement Awards Application Package

About CMAA

The Mission of CMAA is to promote the profession of Construction Management and the use of qualified Construction Managers on capital projects and programs. The Vision of CMAA is that all owners will realize capital project and program success by using professionally qualified Construction Managers.

CMAA Board of Directors

President

Leslie A. Becker, CCM
Keville Enterprises, Inc.

Vice President

Michael Mendick, PE, CCM
Connecticut Department of Transportation

Treasurer

Sandra Stavola, PE
WSP

Secretary

Thomas Dzagan, EIT, CCM
Michael Baker International

Past President

Carrie Rocha, PE
HNTB Corporation

Director - Certification

Nick Macy, CCM, PMP
University of Hartford

Director - Communications

Mark DuPre
STV | DPM

Director - Government Relations

Keith Goldberg
ARCADIS U.S., Inc.

Director - Membership

Ken Fagnoli, PE, CCM
GM2 Associates

Director - Programs

Adam Moore, CCM, LEED AP
KBE Building Corporation

Director at Large

Toby Krantz, PE, CCM
MDC

Director at Large

Rizwan Mumtaz, CCM
AI Engineers, Inc.

Director at Large

Bhupen Patel
University of Connecticut

Award Categories (4)

Infrastructure

(includes highways, transit, airports, ports, public works, etc.)

- Constructed value less than \$25 Million
- Constructed value greater than \$25 Million

Buildings (New or Renovation)

(includes education, health care, research, offices, commercial, residential, hospitality, federal, state, county, city, etc.)

- Constructed value less than \$25 Million
- Constructed value greater than \$25 Million

Eligibility Criteria

1. Open to all Construction Management Association of America (CMAA) members, as well as non-members.
2. Projects, programs or program phases must have been constructed in Connecticut and have achieved **substantial completion** during the period starting **October 1, 2016, and ending September 30, 2017**

NOTE: Incomplete applications will not be considered. The application and all associated attachments must be submitted electronically. Hard copy applications and attachments will not be considered.

CMAA Connecticut Chapter Project Achievement Awards Application Process

All applications and supporting materials must be submitted directly to the CMAA Connecticut Chapter. Be sure to fill out the application completely and submit it with all accompanying attachments electronically to awards@ctcmaa.starchapter.com no later than, **midnight, October 14, 2017**.

See the Application Checklist on page 4 for guidance in assembling your application.

CMAA Connecticut Chapter Scholarship Review Process

1. The CMAA Connecticut Chapter Project Achievement Awards selection committee will review all complete applications received, and make its recommendations to the CMAA Connecticut Chapter Board of Directors for approval. The selected winner will be notified on or about November 1, 2017.
2. While not mandatory, the Project Achievement nominees are strongly encouraged to attend CMAA Awards dinner on November 16, 2017 at The Hartford Club in Hartford, CT, where they will be recognized for their outstanding work. Award winners will be presented with an award.

Project Achievement Awards Application Checklist

To be considered for a CMAA Connecticut Chapter Project Achievement Award, you must complete the following checklist and include it with the application submission, which is to be forwarded electronically as one PDF document.

- Completed **all** sections of the application packet, including:
 - General Information
 - Team Information
 - Project Description, including:
 - Project Photographs (3 recommended, max 5)
 - CM Innovation and Contribution
 - Supporting information
 - Outcomes
- Proofed the spelling, grammar, and the presentation of the application. Signed and dated the application package.
- Made a copy of the completed application package.
- Emailed the application to awards@ctcmaa.starchapter.com by **midnight, October 14, 2017**.
- Obtained electronic proof of delivery.
- Submitted \$150.00 entry fee through CT Chapter Website OR send check payable to "CMAA CT Chapter" to the following address:
 - CMAA CT Chapter
 - P.O. Box 472
 - Rocky Hill, CT 06067

Part I: General Information

Applicant First Name	
Last Name	
Company	
Address	
State/Province	
Postal Code	
Phone Number	
CMAA Member?	<input type="checkbox"/> Yes <input type="checkbox"/> No
CMAA CT Chapter Affiliation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Name	
Location	
Construction Cost	
Date of Substantial Completion	
Award Category (please select one per application)	<input type="checkbox"/> Infrastructure - Under \$25 Million <input type="checkbox"/> Infrastructure - Over \$25 Million <input type="checkbox"/> Buildings (New or Renovation) – Under \$25 Million <input type="checkbox"/> Buildings (New or Renovation) – Over \$25 Million

Part II: Team Information

Project Name	
Owner	
Construction Manager	
Project Manager	
Designer	
Architect	
Engineer	
Design-Builder	
General Contractor	
Other Key Stakeholders	
Other Key Stakeholders	
Other Key Stakeholders	
Other Key Stakeholders	
Other Key Stakeholders	

Part III: Project Description

Project Name	
Project Description (50 words)	<hr/> <hr/> <hr/>
Market Sector (please select all that apply)	<input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Commercial <input type="checkbox"/> Education <input type="checkbox"/> Healthcare <input type="checkbox"/> Residential <input type="checkbox"/> Transportation <input type="checkbox"/> Other:
Project Delivery Method	<input type="checkbox"/> Design - Bid - Build <input type="checkbox"/> Design - Build <input type="checkbox"/> CM at Risk <input type="checkbox"/> CM as Advisor <input type="checkbox"/> Other:

Part IV: CM Innovation and Contributions (30 percent scoring weight)

Provide a statement not exceeding 200 words describing the unique contributions the CM made to the success of this project or program. What did the CM do that was special? What did the applicant provide that another CM/PM firm would not or could not have provided? Stress how the CM solved a problem, created an opportunity, or overcame challenges.

Part V: Supporting Information (40 percent scoring weight)

Provide detail, not exceeding 500 words, to support the statement(s) made in Part IV. Focus on as many of the areas listed below as may be appropriate to the project.

Everything submitted in Part IV must relate to and support the statements made in Part IV. It is not necessary to address all of the areas below. The judges will look for evidence of innovation and creativity on the part of the CM. Your project's uniqueness may involve only one or two of these elements. That's fine; focus on those strong points and make your case. Do not provide detailed descriptions of materials, methods and processes that are well known and commonplace.

- Overall management
- Team leadership
- Project delivery method
- Quality management
- Cost management
- Schedule management
- Safety management
- Customer Service
- Risk mitigation
- Sustainability standards
- Unique challenges and CM responses

Part VI: Outcomes (30 percent scoring weight)

Provide detail, not exceeding 500 words, to support the statement(s) made in Part III. Focus on as many of the areas listed below as may be appropriate to the project.

- Client/owner letters or testimonials – 500 words max or attachments (10 percent)
- Schedule performance (5 percent)
- Cost performance (5 percent)
- Claims (5 percent)
- Safety, including OSHA recordable injury/illness rates (5 percent)

Applicant Signature

By submitting this application package for a CMAA Connecticut Chapter Project Achievement Awards, I certify that the information contained herein is accurate and factual to the best of my knowledge. I acknowledge that any photographs submitted with this application may be used by the CMAA CT Chapter for promotional purposes, including in print and online; and that all decisions of the awards committee are final.

Name: _____ Date: _____